



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**J. K.S. COLLEGE, MANGO,
JAMSHEDPUR**

- Name of the Head of the institution **DR. ARVIND PRASAD SINGH**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **06573553103**
- Mobile No: **9431764737**
- Registered e-mail **jkscollegejamshedpur@gmail.com**
- Alternate e-mail **jkscollegejsr@gmail.com**
- Address **ROAD NO 18 JAWAHARNAGAR MANGO**
- City/Town **JAMSHEDPUR**
- State/UT **JHARKHAND**
- Pin Code **831020**

2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Urban**

• Financial Status

Grants-in aid

• Name of the Affiliating University

KOLHAN UNIVERSITY CHAIBASA

• Name of the IQAC Coordinator

DR MOHIT KUMAR

• Phone No.

9431568680

• Alternate phone No.

06573553103

• Mobile

9431568680

• IQAC e-mail address

jkscollegejsr@gmail.com

• Alternate e-mail address

mohitkumar6868@gmail.com**3. Website address (Web link of the AQAR (Previous Academic Year))**

<chrome-extension://efaidnbmnnnibpcajpcgglefindmkaj/https://jkscollege.ac.in/assets/pdf/aqar/AQAR-2020-2021-JKS-COLLEGE.pdf>

4. Whether Academic Calendar prepared during the year?**Yes**

• if yes, whether it is uploaded in the Institutional website Web link:

<chrome-extension://efaidnbmnnnibpcajpcgglefindmkaj/https://jkscollege.ac.in/assets/pdf/Annual-Academic-Calendar-Session-2021-2024.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.73	2021	16/03/2021	16/03/2026

6. Date of Establishment of IQAC**20/01/2017****7. Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
STATE GOVERNMENT	GRANT	HRD JHARKHAND	2021	2880000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

All the faculty members are encouraged to attend seminars, workshops, conferences etc. during the academic year and publish research papers in peer reviewed and reputed journals.

Students are encouraged for higher studies. Also constantly trying to develop better mentoring system, promoting environmental sensitiveness and participating co- curricular and extracurricular activities for inculcating leadership qualities and universal values.

Opted cleanliness campaign for appearing the 'Swachchata Mission' to participate in 'Green Champion' competition at the district level.

Development of course file with annexure on teaching plan, pedagogy and content, assessment plan and learner-centric activities, help teachers benchmark the teaching-learning evaluation process, help increase integration of ICT in teaching learning and promote use of ICT.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Retrieval of information on various quality parameters of higher education and best practices followed by other institution.	Implementation of teaching / learning process using multimedia lectures etc. It monitored the faculty to use latest teaching methodologies in the class room
Promotion of research opportunities for faculty members and Publications.	Incentives to faculty for research, research publications and qualification up gradation. It encouraged staff members to publish papers in reputed journals.
Participation in the creation of a learner – centric environment conducive for quality education.	Faculty are involved in course content development to nurture and fortify the skills of the students and faculty all the departments. Implementation of project based learning by faculty in the departments.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Mobile	9431568680				
• IQAC e-mail address	jkscollegejsr@gmail.com				
• Alternate e-mail address	mohitkumar6868@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://jkscollege.ac.in/assets/pdf/aqar/AQA-R-2020-2021-JKS-COLLEGE.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://jkscollege.ac.in/assets/pdf/Annual-Academic-Calendar-Session-2021-2024.pdf				
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6.Date of Establishment of IQAC			20/01/2017		
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13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	23/04/2023
15.Multidisciplinary / interdisciplinary	
The Vision of National Education Policy (NEP), to provide high quality education to develop human resources in our nation as global citizens, is well taken by the JKS College. A discussion among the faculty members was initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with	

technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In view of the NEP, JKS has initiated new interdisciplinary programmes integrating different specializations in its existing streams. Academic programmes are redesigned by the University time to time, applied to the college curriculum to include Multidisciplinary /Interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered in other specializations. It is clearly understood that the college is proactively working towards implementation of the suggestions given in the NEP. The motto of the National Educational Policy (NEP-2020) for higher education is to stop higher education fragmentation by transforming these institutions into massive interdisciplinary Universities, colleges, and higher education institutions as Knowledge Hubs. The purpose of JKS, according to NEP standards, is to be accredited by the National Assessment Accreditation Board (NAAC) with a satisfactory grade and to strive for excellence in prescribed disciplines. In addition, the college's curriculum can contain multidisciplinary programmes. Our Institution, as part of its commitment to holistic and multidisciplinary education, has conducted a course on Human values and Professional ethics and yoga sessions for all students on campus. Additionally, our students participate in community outreach initiatives such as organizing health awareness programs, personal hygiene etc. were conducted in neighborhood villages. Leadership and effective governance and Leadership for Higher Education Institution: A)JKS COLLEGE is an Permanantly affiliated under the Kolhan University, Chaibasa and it aims to become independent self-sustainable institution pursuing innovation and excellence through accreditations and recognitions. B) The college has a strategic Institutional development plan which is in alignment with the vision of NEP.

16.Academic bank of credits (ABC):

Academic bank credits are a key component of the NEP-2020 that academic institutions must implement. Integrating Higher Educational Institutions in a globalized space is critical and urgent as we move forward. JKS has been waiting for the phase of registered for Academic Bank of Credits (ABC) by the affiliated university. We are in the planning process to implement online courses through National schemes like SWAYAM, NPTEL, Coursera, etc., for our students and considering for credits earned against elective courses.

17.Skill development:

The extension of add on programs along with curriculum is critical for hastening skill development. JKS conducts personality development, skill development as well as ethic-based programmes with the support of highly qualified professionals / resource persons for all the programmes of the college. JKS has a specific plan to follow: To develop workplace-related skills and attitudes through internship through the internship projects and on-the job training to focus on inclusion of good practices and innovations in teaching-learning. Facilitating horizontal mobility of students to collaborate with industries for imparting practical skills and hands-on experience. To measure the achievements of learning outcomes by outcome-based education system for 360-degree assessment and evaluation of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian arts and culture is beneficial not only to the country but also to individuals. Running the courses using English/Hindi as a medium of communication and conducting various activities in all programmes, appropriate integration of Indian Knowledge system is required. The institution, on the other hand, commemorates significant dates and hosts activities based on regional languages to instill a sense of regional pride. Republic Day and Independence Day are two examples of celebrations where students are addressed in their native languages. Labour's Day, Founder's Day and Teacher's Day are the most important days of the year. Women's Day is prominent day that are commemorated with salutation events. Rangoli competition, tribal cultural festivals, Eid Celebrations are the noted festivals that promote the national integrity and awareness of Indian National and Regional languages, as well as the culture associated with them. In JKS all religious festivals and observations are given equal importance. National commemorative days, such as Constitution Day and Yoga Day, are also observed.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

JKS has adopted outcome-based education in accordance with the Kolhan University Regulatory under UGC guidelines. With clearly stated Programme Outcomes, and course outcomes, all courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. Apart from the domain specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of

the nation. The Course Outcomes (COs) are also aligned to the Programme Outcome philosophy. All course syllabus has been designed as per the consideration to economic and social needs at large so as to apply the spirit of NEP. Community participation and service, environmental education, and value-based education are all part of an innovative curriculum that includes credit-based courses and projects. Professional Ethics & Human Values are value-based education course that is introduced in Departmental programmes. Environmental Sciences is a course that looks at all areas of environmental sustainability. Thus, JKS has various community outreach initiatives such as Rotary Club, National Service Scheme (NSS) which caters extension activity to community.

20.Distance education/online education:

Due to Covid -19 pandemic, educational institutions in the country have increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Online education has broken the geographical barriers creating interaction of experts and students from far off places. Opening up of the economy including that of educational institutions has paved the way of adopting hybrid mode of education combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during lockdown period of Covid-19, access to online resources by educators and students will not be a constraint anymore. Students are encouraged to opt for courses at SWAYAM. JKS has successfully imparted all its course content delivery in online mode during the Covid-19 pandemic with tools such as Zoom, Teams and Google Meet etc.

Extended Profile

1.Programme

1.1 187

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

696

Number of students during the year

File Description	Documents
Data Template	View File

2.2

536

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

480

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

3

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

5

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 **187**

Number of courses offered by the institution across all programs during the year

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2.1 **696**

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **3**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	5
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	10.88
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	12
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The college follows the syllabus developed and implemented by the parent university. Recently the university has adopted CBCS and implemented it from the academic session 2017-18. Students enrolled during earlier academic sessions are in the annual mode. The college, in adherence to syllabus guidelines of the parent university, ensures an effective delivery and timely completion of the curriculum in a much planned manner. The departments have been asked to upload their syllabus on the college website. The curriculum has been distributed among teachers concerned by their respective heads. A printed copy of the distributed portions is given to the faculty members before the commencement of each session/semester. The same is also uploaded on the college website. The teachers have also been asked to prepare a teaching plan before the commencement of classes. During the session/semester the HODs constantly ensures that the teachers are religiously adhering to the curriculum distribution and planning.	

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<u>NIL</u>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Kolhan University Chaibasa and it follows the University guidelines on academic matters such as the syllabus, courses, CIE, etc. The University follows two levels of evaluation, internal and external, as part of its structure and method of evaluation.

Programme

Internal Assessment

Marks

External examination

B.com

The College Level

30 marks

University Level

70 Marks

B. A

The college Level

30

University Level**70 Marks**

The College assesses the students 'academic performance for 30 marks of which 5 marks are allotted for attendance and the remaining 25 marks for the subject knowledge. The College has introduced more than one mode of evaluation as part of CIE. Besides the 'Mid- Semester Examinations, the College calls up and assigns 'Minor Project', Power-Point Presentations (PPTs) of the findings of the Projects in the class, Surprise tests, unit tests, etc. to raise the standard of the students.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****11**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****NIL**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**00****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****0**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college, we have to implement and follow the syllabus prescribed by the parent university. The cross-cutting issues mentioned here i.e. gender; environment and sustainability human values and professional ethics are well integrated into the prescribed curriculum. The syllabus of Hons, Core Courses, Subsidiary, Generic Elective course addresses these issues. Even the syllabus of AECC (Ability Enhancement Compulsory Courses) and SEC (Skill Enhancement Courses) also contain these issues. In Semester second of BA/B. Com the university has introduced EVS as a compulsory subject while in Semester fourth of BA/B. Com the University has introduced personality Development as a compulsory subject. All these courses include topics related to gender sensitization environmental issues, human values, and professional ethics. The college, in its part, also tries to inculcate awareness about the issues related to gender, environment, sustainability, human values, and professional ethics either through the academic departments or through different student platforms that look after co-curricular, extra-curricular and extension activities. The teachers try to involve these issues as per the situations created while teaching in the classroom.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://forms.gle/bMbzM28dnVXRQ9D9

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1070

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

283

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Head of departments as well as other faculty members is told to keep an eye over the students regarding their attendance and participation in classrooms during the first month after the commencement of an academic session. They are also asked to track the advance as well as slow learners. A special provision has been made in the time table for tutorial classes in which teachers have to address the academic problems and doubts of the students at the individual level. Students are also encouraged to consult their teachers during leisure hours in case of any academic query or guidelines. Under special circumstances, the college also arranges remedial classes for slow learners. The internal assessment/mid-semester tests also help to identify advance and slow learners. Departmental heads and faculty members are instructed to motivate and help their learners accordingly. Slow learners are motivated to cope with their weaknesses. They are encouraged to consult the teachers and their batch-mates for suggestions and help. They are encouraged to use the library resources which will overcome their shortcomings. Irregular students and poor performers are identified and efforts are made to identify their problems.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2084	12

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college through its faculty members tries its level best to encourage experiential and participative learning. Though the majority of the courses running in the college are formal one still the college tries to encourage experiential learning among its students. Almost every department organizes student seminars and PowerPoint presentation sessions on the topics contained in the curriculum. Internships, field studies, and surveys by some departments are undertaken that gives a chance to students for experiential learning. Educational tours also prove helpful in this regard project works. Hands-on training and on the job training to the students of vocational courses are also provided. Home assignments, note-making exercises, internal exams, and class tests are also helpful in this regard. Students are encouraged to write papers for seminars and conferences and to participate in workshops. Apart from this experiential and participative learning opportunities are also ensured by giving the students opportunities to organize various functions and events of the college. The in-house functions and programs of respective departments are undertaken by the students and the organizational and leadership skills of students are also put to test by giving them opportunities to organize different Co-curricular, extra-curricular, and extension activities of the college. This certainly allows the students for experiential and participative learning. The plethora of literary and cultural activities also gives the students an opportunity for participative learning. The college encourages student-centric and collaborative teaching-learning processes and encourages the students to dream, explore, and discover.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college follows the prescribed syllabus of ku Chaibasa and along with strict adherence to the prescribed curriculum the teachers have been asked to take up the teaching-learning process creatively and innovatively. The faculty members are using creative teaching methods not only to grab the attention of the students but also to make the process impressive and effective. The traditional pedagogy is not taken as outdated and has been used voraciously as it is the long-tested method of teaching. however, the new and innovative methods of teaching and learning are taken up to supplement and strenghten the basic teaching and learning process. visual exercises, recorded lectures, videos, online presentations, web pages, ppts, etc. have been used by the faculty members in a very satisfactory manner.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

3

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is transparent and robust. The students and parents are informed and continuously updated about it. The dates of mid-semester tests are notified well in adherence. The dates of class tests are decided in consultation with the students. Topics and areas to be covered in the tests are announced among the students. The evaluated sheets are given back to students. The topics for quizzes, posters, assignments, and seminars are announced and allotted to the students well in time and in adherence to the norms. The marks of internal assessments are uploaded in the college MIS which can be accessed by the students. The college has already linked its MIS with the website and parents may also see the performance of their wards about Internal Assessment. A few departments have started the practice of uploading the marks of internal assessment on the college website. Marks are duly displayed on the notice boards. The process of evaluation and marking for the internal assessments is impartial and transparent. No genuine students are made to feel let down in the process of evaluation and award of marks in internal exams.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The concept of CIE was introduced along with the recently implemented CBCS. The CBCS was implemented recently i.e. 2017-18 hence the CIE is also in a state of infancy. Before CBCS the annual mode was in practice. In the annual system, the College organizes class tests and assignments for these students. In connection to CIE, the teachers have instructed to practice a student-centric and encouraging approach concerning CIE. The grievances of the students are taken care of by the teachers concerned. Students feel free to contact their teachers concerned for the redressal of their grievances concerning CIE. The academic departments take the utmost care of a grievance raised by any students. The timely and effective measure is taken in this regard up to the satisfaction of the stakeholders. As far as grievances related to the End Semester/Annual Exam is concerned the college adopts the procedure prescribed by the parent university. Applications and Complaints in this regard are time and effectively forwarded by the Examination Cell of

the college to the controller of Examinations of the parent university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College which is affiliated to Kolhan University follows the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) defined by the University. The College while keeping in mind the Pos and PSOs prepares Course Outcomes (Cos) and communicates them to students as part of the course introduction either through hand-outs or through PPT and in some cases through both at the beginning of each course. The College also displays the Cos on the website. Since the Cos are many and cannot be described in limited words.

The Course outcomes for the various courses run by the college are uploaded on the college website for easy accessibility by teachers and students. Apart from this, the General Induction Meeting held by the College at the beginning of every session to introduce the fresh batch of students to the college's structure, culture, and ethos also involves the making of a statement concerning the programme outcomes of the various courses. At the departmental level, programme specific outcomes and course outcomes are communicated to the students and teachers in the Departmental Induction Meeting. Teachers of the various departments are also engaged in re-evaluating and re-assessing the stated outcomes and departmental meetings concerning this are held at the start and end of each session to ensure that the outcomes set for the various courses are concrete, practical, viable and utilitarian in the present-day scenario. Changes, if suggested by teachers are deliberated upon and incorporated with administrative content.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<u>NIL</u>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcome, Programme Specific, and Course Outcomes of the various courses run by the College are regularly evaluated by the institution on three levels. On the level of the department wherein teachers assess how far their outcomes have been accomplished, or the level of the students who assess their accomplishment of course outcomes in terms of knowledge gained and on the college level where the IQAC evaluates the accomplishment of each department based on student performance. On the departmental level, attainment of course outcomes is evaluated quarterly through departmental meetings in which portions of the syllabus taught by the individual teachers are presented along with the marks and reports of tests given and viva-voce conducted on the topics taught. Apart from this, the college has a mechanism of the submission of a weekly report by teachers through which the department can keep a track of syllabus coverage and outcomes initiated. On the level of the students, the department, under the guidance of the IQAC maintains a mechanism of student feedback whereby performance is circulated at the end of each semester to measure student satisfaction with classroom teaching and their evaluation of outcomes attained. On the College level, the IQAC monitors the attainment of course outcomes of each department by comparatively evaluating the departmental report on attainment of an outcome, student's feedback on the same, and the performance of the students of the department in the bi-annual semester examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<u>NIL</u>

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****310**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://docs.google.com/forms/d/1FvzCbTQ_iZkws1wfQHGL3b3UQaZaMNn_r7_geHHvBpMo/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****00**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****12**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****00**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has made its noteworthy contribution to the society and environment by participating and promoting the College-Neighbourhood-Community network. Major emphasis is given on student engagement, service orientation, and holistic development. The activities that the college carried out are as follows:

The College organizes every year Independence Day, Republic Day, Women's Day, College Annual Day, Vivekananda Day, ' etc.

The College celebrated ' Yoga Day 'on 21/6/2021. 'World Aids Day' on 1/12/2021, 'National Yuba Day' on 12/1/2022, Blood Donation Campaign' on 30.03.2022,

Tree Plantation, Water, and Tree Conservation Programme are organized every year.

The College students under the leadership of NSS volunteers participated in the rallies on various social issues on the

'World Population Day' (11.7.2021) and 'Save Water Programme' (10.07.2021) in the city.

JKS College organized Blood Donation Camps Last(2021)year.

The Red Ribbon Club of JKS organized an awareness camp, Jhanda Divas, etc. to distributed sanitary napkins to the women of nearby locality on 24.11.21.

The College had arranged an 'Eye Check-Up Camp' on 08.08.2021 in collaboration with Jamshedpur Eye Hospital. More than a hundred people benefitted from this service.

The College also organizes Swachha Bharat Abhiyan, Literacy Camp, NSS Camp, etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has adequate facilities for teaching-learning. The College ensures adequate availability and optimal utilization of physical infrastructure before the commencement of each academic year; the College management undertakes a need-assessment for replacement/ up-gradation/addition of the existing infrastructure. Through these exercises, the College assures adequate resources and infrastructure facilities and learning resources.

Learning Resources: This includes resources and infrastructure required for the library, Computer Lab, classroom, events, meetings, workshops, etc.

The College has Fourteen (14) regular classrooms and all the classrooms are large enough, having a seating capacity of seventy-plus students. All the fourteen classrooms are equipped with ICT (computer, LCD projector, amplifiers, mikes, etc.). The College has a Computer Lab with ten (10) computers and all the computers connected with internet facility. There is a well-equipped library having sufficient space for studying. The College has a smart classroom having ICT facilities.

The College has a common faculty room and individual faculty offices. The College has separate space for offices such as the Principal's office, The College office, Account office, Controller of Examinations, etc. The College has office space of different cells such as IQAC, Counselling, Anti-sexual harassment cell, anti-ragging cell, grievance redressal cell, etc.

Support facilities: This includes seminar halls, playgrounds, etc. There are separate common rooms for boys and girls. The College has a seminar room for common gatherings, seminars, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for sports and games, both indoor and outdoor. To encourage personality development, team spirit, and leadership qualities among students, the College encourages students to participate in various sports and games at different levels. Every year the College organizes, under the leadership of sports director, Annual Sports Day in January. Many students depending on their interests and talents take part in various events. Besides the annual sports day celebration, the College students take part in various games and sports.

On the Annual Sports Day the following outdoor events are organized: 100m race, 200m race, and 400m race, long jump and high jump, etc. The College also has indoor games facilities which include Chess, Carom, etc.

The NSS team organizes at regular intervals blood donations camp, social awareness camps, 'gram swachhata Abhiyan camp', One-act play, etc. to develop students' skills and leadership talents and to make them more and more aware of issues that would enable them to become better citizens of our great nation. The College besides encouraging students' participation in extracurricular activities also makes them understand and aware

of the importance of these extracurricular activities.

The College organizes every year, Independence Day, Republic Day celebration with events such as March Past, Speech, Music, Prayer Dance, Classical Dance, Group Dance, One Act play, Patriotic Group Songs, etc. Students from all streams participate in these activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.33

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College is automated using an Integrated Library Management System. We have subscribed National Digital Library with SOUL 2.0 software and OPAC System. Recently the college has taken initiatives to make the library more automated. The College library is running under a trained Librarian. The library staffs supports the students and the staff (Teaching and Non-Teaching) in searching out the books and journals they require. All the staffs keep themselves updated on the demand coming from students and teachers and cater to their demands.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****0.11**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****86**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College updates its IT system as per requirement and situation. Today we are living in a world of the technology revolution and crossed the out-dated 19th century with paper and typewriter systems. Students have become more techno-savvy and fancy with the upcoming various sorts of Nano-technology. Therefore, keeping in mind the changes and signs of the time, the Colleges provides computer and internet facilities to every student and staff. The College regularly upgrades IT facilities including Wi-Fi. We are using all the latest versions of connectivity systems.

We have upgraded the operating system (OS) from Windows XP to Windows 8.1

There is a separate 5 KV UPS for network racks and switches.

All the classrooms are equipped with LCD projectors and PCs with internet.

There are 38 CCTV cameras with 20 days backup facility.

All the computers in the college have the latest antivirus software.

There are four multipurpose (photocopy/scan) printers for office purposes and one photocopy machine for common use.

The College has a registered website (www.jkscollege.ac.in)

There is an online payment gateway in the College for students to enroll and make payments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.05

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-established system procedure for maintaining and utilizing physical, academic, and support facilities. The management has introduced a well-placed system to look into ordinary repair and maintenance. First of all. There are full-time administrators and support staff who look after the ordinary or day-to-day maintenance. As soon as any breakdown or non-functioning of equipment is brought to the notice of the management, the works are attended and completed in 24 hours.

The class representatives are entrusted with the responsibility of informing the management whenever there is a problem with the malfunctioning of equipment. As a result, as soon as something goes wrong, the class representatives report the matter to the office, and the information is passed on to the administrator. The maintenance staff is also informed and entrusted with the responsibility of reporting to the management whenever they observe any damage or realize the need for repair and maintenance.

The management has appointed a full-time maintenance staff to look after issues related to the internet and computer. All ordinary repairs and maintenance of the internet and computer are attended immediately, only major repairs might take more than 24 hours due to lack of availability of spare parts or

replacement of it with a new one. The administrator discusses the details with the Principal who assess the seriousness of the case and makes a decision.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

28

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	
D. 1 of the above	
File Description	Documents
Link to institutional website	https://jkscollege.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
28	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
23	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	
D. Any 1 of the above	

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an active Student Council and student representatives are part of various committees of the College. Keeping in mind the development of students, the college selected student representatives to various committees such as Anti-Ragging, Grievance Redressal Cell, Anti-Sexual Harassment Cell, etc. The involvement of student representatives in these committees helps them to exhibit and grow in leadership and integral development.

The Class Representative (CR) system is fundamental to student representation as a leader and it is a part of the College way of proceeding. The CRS is selected by students from their respective classes. The College gives equal representation to boys and girls in each class, irrespective of gender biases. The CRS brings to the notice of the Management matters regarding the class and the class Management attends to everything possible without much delay. The CRS plays a very vital role in organizing extra-curricular events of Inter-house competitions and conferences. Functional Committees provide platforms to CRS to exhibit leadership. This platform enhances various skills such as communication team management, time-management, etc. Each co-curricular, extra-curricular, and extension activity of the college is planned, managed, and executed by the students. A few departments have introduced the concept of a core team of students to look after the academic activities and requirements of the department.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has established the 'Alumni Association' and contribute to the institution in the following ways:

The College annually hosts an Alumni Organization to which members of the alumni are invited with the sole purpose of acquainting students with the career opportunities that lie ahead for them in the various disciplines. In addition to this, the individual departments of the College also host Alumni Organization by Alumni Members with the intention to open horizons o the students regarding opportunities for higher education and learning.

There is an Alumni Notice Board in the College exclusively dedicated to information and news which alumni members may be interested in sharing with students. Such sharing usually includes information concerning admission to institutes of higher learning, advertisements concerning fellowships, scholarships, and employment vacancies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
The College has vision and mission and the management keeps them in mind while taking various decisions that affect the College. The vision of the College is 'a Passion for Academic & Human Excellence'. The College, while keeping in mind the vision statement organizes various day-to-day activities to make the vision a reality as 'already and not yet'. It is 'already' in the sense that the management, faculty, and students are earnestly striving every day towards 'academic excellence and human values'. It is 'not in the sense that the College has not yet achieved 'academic excellence and human values it is envisaged, but moving closer to it slowly and steadily, one step at a time. The different academic programs of the College are helping students strengthen their intellectual capability. The leadership of the College is actively involved for fulfilment of stated missions and policy statements of the college and provides administrative, financial, and academic support for the implementation of the quality policy of the college. The College has an organisational administrative structure including the president, secretary, Govt. representative, university representative, Teacher representative, Educationist, and the Principal. The Samittee look after the development works and make a decision of innovativeness of the College. The Samittee holds meetings at the end of every three months and discuss Academic performance and development of the College.	

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Through the decentralization of power, the college administration has constituted various committees to look after different aspects. It is mandatory for all committees to hold meetings at least four times a year. The committees hold meetings and draft the resolutions, action taken, etc. The resolutions are approved by the administration as well as IQAC. All records are kept under the custody of Coordinators. The effectiveness of the resolutions is supervised. Minutes of the resolutions are thoroughly checked.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has strategic plans and wants to make the flowers in ten to fifteen years. The College is preparing for launching a Management Information System (MIS). The College has an aim to achieve the following:

Begin new PG programmes

Begin vocational programmes

Keeping the goals in mind, the College is trying to create consciousness among the students, faculty, and all the staff to implement a suitable atmosphere, facilities, and infrastructure. We are trying to go beyond the syllabus and content, to adopt creative methods of teaching and learning, to focus on the integral development of students and society, to enhance quality, employability, organizational leadership, etc. To

develop more infrastructures is our sole aim. The College has already begun the process on this line. The College has started to create awareness among students and faculty about their role and responsibility towards the less benefitted persons. The students and faculty go to the nearby villages and slum areas and interacted with the villagers. On the occasion of national festivals, students and faculty trips to old age homes, hospital farm areas to distribute materials among the needy.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<u>NIL</u>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

PRINCIPAL, Head of all departments & Committees

Under the Principal the following committees have been set-up:

ACADEMIC COMMITTEES

College Development Council

Purchase Committee

Building Committee

Library Committee

Grievance Redressal Cell

Women Sexual harassment Cell

SC/ST/OBC Cell

Cultural Committee

Administrative Committees**Establishment Section****Account Section****Examination Section****Library****NSS****IQAC Cell**

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has in place various welfare measures as part of its visions, values, and culture. The Management understands that if

the College wants the students and other stakeholders to practice what it teaches, it must practice first. Management wants the students to excel in academic and human values. The College's caring for its staff is an expression or visible message that the College tries to send across to its stakeholders. There some welfare measures that the College has been implementing as part of its history.

Financial assistance to College Non-Teaching Association in their programmes and activities.

Fee waivers for the ward of teachers and non-teaching staff in case they are taking admission to the College.

College Teachers, Welfare Society has been run as a joint venture between the teachers and the College in which the College contributes the largest share of funds annually.

College Non-Teaching Staff Welfare Society has also been looked after jointly by the non-teaching staff and College. Its operating principles and benefits are the same as those of the Teachers Welfare Society.

The Teaching and Non-Teaching Staffs are running an Association which provides loan for smaller and petty but urgent requirement through their association account. The Association is managed purely by the teaching and non-teaching staff however it has the tacit support of the college authorities.

Leaves are granted to faculty members in connection with research projects or for attending seminars/conferences.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College adopts proper methodology for teacher's appraisal. Individual and close door meetings with low performing teachers are organized to motivate them towards better and committed performance. The daily class reports about classes engaged by the teachers have been analysed and notified on monthly basis. This has also been seen as a performance appraisal mechanism

The management conducts an appraisal of the faculty at regular intervals. The uniqueness of the appraisal was that to avoid any kind of perception of bias or favouritism, the management invited experts from other organizations. The experts observed the lecture sample by being physically present in the class during the lecture hour. The management has shared the results with individual faculty. In the personal or one-to-one appraisal interview, the management highlighted both strengths and weaknesses and encouraged the faculty to nurture the strengths and improve on the weaknesses.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College undertakes internal and external financial audits regularly. It is a usual practice of the Trust to make sure that internal financial audits take place every year. The Trust has one person appointed by the head of the Trust, the Secretary. He visits the College every year before the end of the financial year and physically verifies all records to assure that the College maintains a proper record of all financial transactions, both income, and expenditure. He also makes sure that the expenses incurred are as per the approved budget and there is no discrepancy.

The College has also an external auditor who is appointed by the Board of Governors. Every year after presenting the audit report, the Chairman takes the consensus of the Board of Governors and confirms the appointment of the auditor. The auditor and his team visit the College every year and physically scrutinize the entire financial transactions. The team also takes stock of movable and immovable assets of the College. The College account office maintains all records related to finance.

The College maintains its books of accounts in Tally ERP9 which is licensed software, acquired by the College. After the closure of every financial year, the College conducts its internal audit through a registered Chartered Accountant, who conducts audit work through physical verification of books of accounts, bills, and vouchers, bank statements, etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a proper strategy and method of resource mobilization policy and procedure in place. In general, like our age, old practice is, the trust Secretary writes proposal letters to different funding agencies. We receive grants from Jharkhand HRD every year but there are many occasions in which we have not received any grant or fund. As a result development work for the point of infrastructure gets halted. In the present context, the College needs to change the age-old practices and take a more innovative approach for raising funds.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the College has introduced some initiatives to improve quality assurance strategies and processes. The Cell has been trying its best to develop a system for conscious, consistent, and catalytic action to improve academic and administrative performance. After the formation of the Cell on 20.6.2020, it has played an important role in improving the academic standard. The cell promotes measures for quality enhancement of the College through internalization of the culture of quality and best practices.

The IQAC has introduced some initiatives and strategies to assure progress and improvement in quality teaching and

learning. The existing policies of the cell focus mainly on academics such as the process of teaching-learning, academic performances, evaluation systems, faculty recruitment, and training, etc. to improve academic performance and standard.

IQAC has encouraged and motivated both faculty and students to get actively involved in research and publication. The Cell displayed on staff and student' notice boards circulars about research and publications. This in a way encouraged and motivated faculty to participate and present papers in national and internal conferences. The management began to encourage faculty members by giving paid leave and financial aid to participate and present papers in national and international conferences, participation in seminars and workshops, etc. It also helped in publishing research articles and also to introduce mini projects for students. The cell also helped to motivate the management to digitalize the main library.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college consists of all those faculty members and non-teaching staff who are strategically important for academic, administrative, financial, and student support faculties of the College. Because of this, it becomes very important planning and implementation body of the College. Academic issues and enhancement and teaching-learning is a constant lookout of the IQAC and it has been reviewed in its meeting from time to time. The practice of student Feedback Analysis and SWOC. The analysis is undertaken by the IQAC which helps to review the teaching-learning process, structure, and methodologies in a big way. Among several teaching learning reforms implemented by the IQAC, the following two may be considered as important.

Topic-wise annual distribution of the curriculum and its upload on the college website has been ensured by IQAC. The IQAC has also implemented the practice of uploading of the gist of class

lectures on the college website.

After the implementation of CBCS by the parent university from the academic session 2017-18 the IQAC has undertaken the task of preparing the Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The task has recently been finished and all learning outcomes (POs/PSOs/Cos) are uploaded on the College websites.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has a commendable enrolment of girl students and the number of females among its staff is also very substantial. Hence, the College has shown gender sensitivity and awareness on the part of administration and management. Continuous vigil in the campus is maintained by the Discipline Committee. The discipline committee has Female Teaching Staff also as members. The College has constituted a Women's Cell which is very active and has shown greater concern for the safety and security of girl students. The Women Cell is continuously organising Gender Sensitization and Gender Awareness Drives not only with girl students but also with boys. The Women's Cell also undertakes group counselling as well as individual counselling session of students about Gender Sensitivity. The Women Cell organises Essay Competitions, Poetry Competitions, Health Camps, Donation Camp, and Invitation Lectures to inculcate a good sense of gender awareness among the students. The College has a separate Common Room for Boys and Girls. The Girls Common Room is looked after by a Female Teacher. It is equipped with indoor game facilities, Cable T.V and Free Wi-Fi.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

The College has employed a sufficient number of menial staff for clearing and waste management. Old newspapers and other useless/rejected paper junks are given to vendors for recycling. The College has an AMC for its computer and other ICT resources. The vendor for AMC is responsible for e-waste management also.

The NSS unit of the College as well as our Club organises awareness drives and camps in relation to cleanliness and environment inside the campus and in the society. The Volunteers of NSS and the Club undertake the responsibility of campus cleaning from time to time. The initiatives of office automation, MIS, and digitization have enabled us to lessen the use of papers in College offices. The College authorities are committed to waste management and energy conservations and efforts are continuously being taken to improve the situation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,	C. Any 2 of the above

scribe, soft copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words). The College has strategic plans and wants to make the flowers in ten to fifteen years. the college is preparing for launching a management informatoion system(MIS). The College an aim to achieve the following: Begin new PG programmes begin vocational programmes keeping the goals in mind, the college is trying to create conciousness among the students, faculty and all the staff to implement a suitable atmospheres, facilities, and infrastructure. we are trying to go beyond the syllabus and contrnt, to adopt creaative methods of teaching and learning, to focus on the integral development of students and society, to enhance quality, employability, organizational leadership, etc. . TO develop more infrastructures is our sole aim.	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

JKS college adheres to KU Chaibasa and it has strict rules and regulations. every teacher and students of this college has to abide by strict rules. not only the students but teachers of the college discharge their duties well.

Principal, teachers, employ and students are very hard work in college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

while Independence Day, Republic Day, voter's day, safety day, blood donation Camp, tree plantation and precautions of road accident conduct by time to time in college. the NSS team organizes at regular intervals blood donations camp, social awareness camps, gram swachhata Abhiyan Camp, one -act play, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices -1

Title of the Practice: Knowledge Game

Goals:-

To promote a healthy teaching-learning process.

To execute the concept of collaborative learning.

To motivate students as well as professors to share their experiences in learning.

To improve interpersonal relationships.

Human harmony and peace , To improve the quality of tolerance

The content:-

Human knowledge is enhancing with the advent of Science. It gives an opportunity to every learned person to share their experience as well as to receive from other, through this practice we try to motivate our students and professors to share

their experiences in any field professors put their knowledge pieces on any topic on "All Round Development" for the use of anyone who requires it as a ready record of facts.

Practices: - All Round Human Development is a key fact of the teaching-learning process. Students come from varied backgrounds and then to be tailor-made to fit into it a program and process of an activity. The horizon of knowledge is increasing fast and to cope with the situation is also needful. We have been involved and depended much on information technology and hence we need to acquire technical knowledge. But students should pay heed to spiritual power also.

Success:- During our meetings, we found that professors are coming with appreciative comments on other faculty member's knowledge pieces.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Environment awareness programs.

Objectives: Motivate students to identify environmental hazards and work to curb them

Tree plantation.

To Keep the College campus Clean Green & Safe

To make students aware of water conservation.

Motivate students to opt for environment-friendly activities like no use of plastic.

Context:

We believe that the environment-friendly attitude of citizens is

the need of time. Since we strive to make responsible citizens we focus on environmental awareness programs for students. Students are involved in 'No use of Plastic', 'Tree Plantation' 'NSS campaign'. This will help them to develop a sense of responsibility towards the environment. Students reach nearby villages and slum areas for cleanliness and awareness of environment. The village people unnecessarily cut trees for their livelihood without paying heed to the necessity of the trees. Students visit the nearby forests and hilly areas and contact the village people. In this way, they play an important role in making environment alive.

Practices:-

We have made a club which works on environmental projects like- water conservation projects, Tree Plantation, No use of plastic, etc. Our students and teachers very interested to plant trees in near-by empty-land and hilly-areas. Last year, students planted some medicinal trees along with other useful trees collaboration with an NGO. We have been celebrating 'World environment Day' every year having planted trees and making posters. On the very day, a pompous rally is organised with the help of important officials and public representatives.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

More Students Enrollment and provide New course Like M.A, M.COM, MBA, BBA Etc.